



# POORNIMA

## COLLEGE OF ENGINEERING

# E25

### APPLICATION FOR GRANT OF SCHOLARSHIP

Dear Sir,

Date:.....

In terms of provision of Finance Division Circular No 05 dated 01/03/2012, I am applying to take benefit of Scholarship and/or Waiver of College Caution Money as per rules. My information is as under:

S.No.	Particulars	Submission																				
1	Name of Student																					
2	Name of Father																					
3	Name of College/University																					
4	Registration Number																					
5	Whether any back paper till last result	Yes/No																				
6	Relationship with Staff Member																					
7	Date of Joining (PGC/PU)																					
8	Details of Fees Paid	<table><thead><tr><th>Campus</th><th>CCM</th><th>Hostel</th><th>HCM</th><th>Transport</th></tr></thead><tbody><tr><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Any Other</td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></tbody></table>	Campus	CCM	Hostel	HCM	Transport						Any Other									
Campus	CCM	Hostel	HCM	Transport																		
Any Other																						
9	Fees not deposited so far/still due	Rs _____/=																				
10	Scholarship Claim	<table><thead><tr><th>Fees</th><th>CCM</th><th>Total</th></tr></thead><tbody><tr><td></td><td></td><td></td></tr></tbody></table>	Fees	CCM	Total																	
Fees	CCM	Total																				

I undertake to **REFUND FULL SCHOLARSHIP**, if I am otherwise found ineligible to avail facility under any provision of the Scheme. I also confirm that none of my family members are taking any benefit of this scheme including exemption to deposit college Caution Money by Staff Member.

Signature of Employee: \_\_\_\_\_ Designation: \_\_\_\_\_

Name of Employee: \_\_\_\_\_ Employee No. \_\_\_\_\_

**Recommendations of HOD/Reporting Officer**

**Recommendations of Campus Director**

**Final Processing at HR Department**